

## **OSHA National Emphasis Program (NEP) – PSM Covered Chemical Facilities: Documentation Checklist\***

- Last two compliance audits
- Last two Process Hazard Analyses (PHAs) with closure documentation
- Documentation of PHA communication with employees
- Action item list for all compliance audit and PHA findings/recommendations
- Written maintenance procedures for all ammonia refrigeration equipment
- Piping and equipment inspection documentation
- Documentation of ammonia detector testing and calibration
- Current written operating procedures for the ammonia refrigeration process
- Active hot work program with completed forms
- Current and accurate piping and instrumentation diagrams (P&ID's)
- Pipe labeling and valve tagging consistent with P&ID's
- Completed and active Management of Change forms
- Completed and active Pre-Startup Safety Review (PSSR) forms
- Contractor ammonia-related injury and illness log

***\* This checklist is not inclusive of all potentially required PSM documents, and completing it does not guarantee a successful ChemNEP inspection.***

See the text of the NEP on the OSHA website at:

[http://www.osha.gov/OshDoc/Directive\\_pdf/CPL\\_03-00-014.pdf](http://www.osha.gov/OshDoc/Directive_pdf/CPL_03-00-014.pdf)

For more ammonia safety resources visit the GCCA/OSHA Alliance website at:

<http://www.gcca.org/programs/gcca-osha-alliance.html>

*Through its Alliance with OSHA, the Global Cold Chain Alliance developed this checklist for informational purposes only. It does not necessarily reflect the official views of OSHA or the U.S. Department of Labor. March 2013.*