



GCCA Virtual Programs Code of Conduct

GCCA is committed to providing a safe, productive, and welcoming environment for all meeting participants and GCCA staff. All participants, including, but not limited to, attendees, speakers, volunteers, exhibitors, GCCA staff members, service providers, and all others are expected to abide by this Virtual Programs Code of Conduct. This Policy applies to all GCCA meeting-related events, including those sponsored by organizations other than GCCA but held in conjunction with GCCA events, on public or private platforms.

By participating in the Virtual Program you grant GCCA the right at the Virtual Program to record, film, live stream, photograph, or capture your likeness in any media now available or hereafter developed and to distribute, broadcast, use, or otherwise globally to disseminate, in perpetuity, such media without any further approval from you or any payment to you. This grant to GCCA includes, but is not limited to, the right to edit such media, the right to use the media alone or together with other information, and the right to allow others to use or disseminate the media.

GCCA, in its sole discretion, reserves the right to change any and all aspects of the Virtual Program, including but not limited to, the Virtual Program name, themes, content, program, speakers, performers, hosts, moderators, venue, and time.

GCCA has zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, GCCA asks that you inform Brian Lynch, Senior Vice President, Business Development & Member Programs, blynch@gcca.org or Melissa Edwards, CMP, Director of Meetings & Events, medwards@gcca.org or 703-373-4300 so that we can take the appropriate action.

Unacceptable Behavior is defined as:

- Harassment, intimidation, or discrimination in any form.
- Verbal abuse of any attendee, speaker, volunteer, exhibitor, GCCA staff member, service provider, or other meeting guest.
 - Examples of verbal abuse include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, GCCA staff member, service provider, or other meeting guest.
- Disruption of presentations during sessions or at other events organized by GCCA throughout the virtual meeting. All participants must comply with the instructions of the moderator and any GCCA virtual event staff.

- Presentations, postings, and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. GCCA reserves the right to remove such messages and potentially ban sources of those solicitations.
- Participants should not sell, trade, transfer, or share their access link and/or code, unless such transfer is granted by the Organizer.
- Participants should not copy or take screen shots of Q&A or any chat room activity that takes place in the virtual space nor shall participants record or broadcast audio or video of sessions of the Virtual Program.

GCCA reserves the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and GCCA reserves the right to prohibit attendance at any future meeting, virtually or in person.